

Minutes of the Virginia Emergency Management Association Board of Directors meeting held November 13<sup>th</sup> 2014 at the VDEM Trade Court Facility in Training Room D. In attendance were Mark Penn, Michelle Oblinsky, Walter English, Carrie Speranza, Sara Ruch, Travis Lindsey, Benjamin Ruppert, Jennifer Maul, Kirby Felts, Pokey Harris, Creig Moore, Robert Foresman, Jack Jones, Jack King, Ruth Reich, Bo Keeney (Executive Director) and Bruce Keeney (COO).

The meeting was called to order at 10:03 am by Mark Penn who presided. Bo reminded the board of the VEMA anti-trust and conflict of interest policies.

Mark Penn presented the President's report in which he commented on partnerships with other organizations, meetings on Ebola outbreaks and other organizational activities. He additionally noted that VEMA Board member Steve Davis (Region 4) recently has encountered some health problems and is hopefully on a quick road to recovery.

Michelle Oblinsky presented the 1<sup>st</sup> VP's report in which she commented on the symposium; including that Mr. Ed Gabriel, Principal Deputy Assistant Secretary for the Office of the Assistant Secretary for Preparedness and Response at the US Department of Health and Human Services, reached out to VEMA regarding a presentation at VEMS 2015. His request is a perfect example of partnerships across all sectors of Emergency Management, which also goes with the Symposium theme. He will open Thursday morning's General Session. She commented that the rest of her report would fall under the conference committee report to be presented later.

Under the Treasurers Report the following motions were presented in a block by Moore/Oblinsky

- to approve the VEMA Financial Summary of Accounts as of September 30, 2014 as distributed.
- to approve the VEMA Financial Statement as of September 30, 2014 as distributed.

Motions presented in a block passed unanimously.

Under the Secretary's Report the following motions were reported.

- Motion Travis/Moore to approve the VEMA Board of Directors minutes from the August 13th, 2014 meeting as previously distributed. Motion passed unanimously.

Motion Speranza/Felts to approve the following motions in a block

- to accept the following as members of VEMA since August 13th, 2014:

**Individual Members:**

Joseph Ambrosio (Norfolk, VA), Donna Brehm (Virginia Beach, VA), James Chandler (Fairfax, VA), Leigh Ann Erdman (Ft. Eustis, VA), Steven Johnson (Herndon, VA), Victoria Kling (Roanoke, VA), Gregory Mack (Hillsborough, NC), Steven Maynard (Fairfax, VA), Brian Sharkey (Bradenton, FL)

**Student Members:**

Zane Steves (Chesapeake, VA)

**Organizational Members:**

City of Lexington (Ty Dickerson, Trent Roberts & Noah Simon) and Robert Flick & Donald Newberry (replaced Rusty Chase for Isle of Wight's membership)

- to accept the resignation of the following members from the VEMA membership as of September 30, 2014

**Individual Members:**

Amy Harris (Goldsboro, NC)

**Organizational Members:**

CRA, Inc. - (Donna Brehm, Philip Myer, Glenn Waddell)

**Student Members:**

David Page (Arlington, VA) and Vitaly Thompson (Arlington, VA)

- to drop the following members from the VEMA membership as of September 30, 2014 for non-payment of dues.

**Individual Members:**

Richard	Brown	Henrico	VA
William	Campbell, Jr.	Portsmouth	VA
Mike	Christie	Spotsylvania	VA
John	Clark	Rocky Mount	VA
Kenneth	Collins	Richmond	VA
Aldo	Davila	Washington	DC
Grady	DeVilbiss	Radford	VA
Marcelo	Ferreira	Fairfax	VA
Adrienne	Foose	Washington	DC
Jerome	Geisler	Prince William	VA
Ian	Gregoire	Fairfax	VA
Eric	Heinemann		
Robert	Hoffower	Fairfax	VA
Lawrence	Josefowski	Magnolia	DE
Kristin	Lion	McLean	VA
Ed	Merkle	Norfolk	VA
Meredith	Moorefield	Hampton	VA
Michael	Murphy	McLean	VA

James	Payne	Virginia Beach	VA
William	Price	Bristol	VA
John	Roberts	Virginia Beach	VA
Alex	Spector	Blacksburg	VA
James	Spicer	Suffolk	VA
Debbie	Trinite	Midlothian	VA
Stuart	Wallace	Shepherdstown	WV
Kristin	Wood	Richmond	VA
Regina	Yun	Washington	DC

**Organizational Members:**

BELFOR USA	Mr.	Danny	Carter	Bristol	TN
Thomas Nelson Community College	Mr.	Garth	MacDonald	Hampton	VA
Amerigroup Disaster Response Team	Ms.	Melissa	Reese	Virginia Beach	VA
Radford University	Dr.	Dennis	Templeton	Radford	VA
US Army Corps of Engineers, Norfolk Distr	Ms.	Jan	Van Houten	Norfolk	VA
Longwood University	Mr.	Anthony	Williams	Farmville	VA

**Student Members:**

Mr.	Robert	Burkell	Chester	VA
Mr.	William	Corcoran	Richmond	VA
Mr.	Scott	Grandy	Warrenton	VA
Mr.	Brady	Grim	Waterford	VA
Mr.	Graham	Grosvenor	Warrenton	VA
Mr.	Jeffery	Long	Winchester	VA
Ms.	Stephanie	Matonek	Washington	DC
Ms.	Elizabeth	Michenfelder	Arlington	VA
Ms.	Ingrid	Reynolds	White Hall	MD
Mr.	Curtis	Ward	Hampton	VA

Under the Executive Director's report Bo Keeney presented on a variety of topics including a report on the retention and recruitment efforts. Additionally he commented on the VEMA newsletter and social media efforts. Furthermore he updated the board on VEMS 2015 planning, with particular focus on sponsorships and vendors. Additionally Bo commented on the 2016 symposium and that we've now signed a contract with the Newport News Marriott. Finally Bo noted that the insurance policies for General Liability and Directors/Officers liability insurance have now been renewed.

Under committee reports the following were presented.

- a) Conference Committee (Michelle Oblinsky)
  - a. She noted that the committee is going full speed and that the program is almost 100% finalized. There were more than 50 submissions for approximately 24 slots. She noted that Walter English is heading up game/networking night and that the committee is working on the silent auction baskets and auction items as well.
- b) Legislative Committee (Allyson Kurgier and Hui-Shan Walker)
  - a. Mark presented a brief summary in the absence of with chair. As newly appointed chairs, Allyson and Hui-Shan will be meeting in the coming weeks. Their primary goal for this year is to organize another Legislative Day at the General Assembly.
- c) Audit Committee (Walter English)
  - a. No report- all audits have found no issues
- d) Constitution / By-Laws Committee (Ashley Ehrhart)
  - a. Most of report to be handled under new business. Written report provided in advance.
- e) Scholarship Committee (Scott Wollek)
  - a. Committee member Travis Lindsey provided the report in Scott's absence. Met by conference call this past Monday. They are focusing on outreach at the moment. Additionally they may look to reach out to VML and VACO as other resources.
- f) Membership & Marketing Committee (March Barbieri)
  - a. Written report submitted in advance
- g) Awards & Citations Committee (Neal Turner)
  - a. Written report submitted in advance
- h) Certification Committee (Brittany Schaal)
  - a. Written report submitted in advance
- i) Technology Committee (Jeff Fletcher)
  - a. Written report submitted in advance
- j) Nominations Committee (Sara Ruch)
  - a. Sara asked that the board begin soliciting members for nominations for the 2015 elections. She will work with the VEMA office for assistance with this process.
- k) VEMA Representative for National Weather Services' Storm Ready Board (Robert Foresman)
  - a. No report submitted

- l) Rep. for VDEM/VFP Stakeholders Group (Ad-Hoc) (Corey Beazley).
  - a. No report submitted
- m) Fire Programs (Ad-Hoc) (Cory Beazley)
  - a. No report submitted
- n) Strategic Plan Review Committee (Justin Pierce)
  - a. Report submitted via the newsletter

Report on regional committees presented

- 1) Gene Wills Region 1 (State EM)
  - o There is a new EM in the region. Region 1 held an IMT drill and they tested their WebEOC. Held a scenario on the 28<sup>th</sup> in preparation for the 2015 Richmond Bike Race. Larry Smith, EM in Essex County will retire at the end of the year.
- 2) Scott Hudson Region 2 (State EM)
  - o No report. Holding exercise during day of board meeting
- 3) Gene Stewart Region 3 (State EM)
  - o Jennifer Maul and Kirby Felts provided the report. Charlottesville area has been very active. Incident management team coming in was very helpful.
- 4) Willie Richardson Region 4 (State EM)
  - o Pokey Harris provided the report. Meeting in December. They held a regional exercise at the local airport earlier in October
- 5) Wallace Twigg Region 5 (State EM)
  - o Creig Moore provided the report. Recently held a table top exercise for tornado's and had an unannounced EOC drill. On December 3<sup>rd</sup> they will have an anthrax table top exercise
- 6) Mike Guzo Region 6 (State EM)
  - o Robert Foresman & Jack Jones provided the report. September Regional meeting. Received update from Dept. of Recreation and conservation about the status of various dams and their condition.
- 7) Virgil Gray Region 7 (State EM)
  - o No report

Under Caucus Reports:

No reports presented

Under Old Business: Bo reminded all board members that the revised certification and recertification matrix is now published on the VEMA website. Michelle Oblinsky provided an update as to the VEMA presence at the coordinators briefings.

Under New Business the following topics were discussed and motions presented.

Motion Penn/Foresman to extend to R. Christian Eudailey honorary membership in VEMA. Motion passed unanimously. Board further agreed to provide Christian a complimentary ticket to the awards dinner for presentation of a certificate.

Motion Oblinsky/Moore to extend Larry Smith with honorary membership in VEMA. Motion passed unanimously. Board further agreed to provide Larry a complimentary ticket to the awards dinner for presentation of a certificate.

Motion Ruch/Moore to extend Mark Marchbank honorary membership in VEMA. Motion passed unanimously. Board further agreed to provide Mark a complimentary ticket to the awards dinner for presentation of a certificate.

The draft Constitution and Bylaws were presented. Discussion followed regarding Constitution Article 6, Section 1(Composition of the Board of Directors.) Motion Foresman/Ruppert to recommend the revised constitution and bylaws to the general membership at the 2015 annual business meeting for their consideration. Motion passed unanimously.

Motion Lindsey/Maul to proceed with sending a letter to the Federal Communications Commission as presented. Motion passed unanimously.

Under For the Good of the Order, Mark Penn reminded all members of their ill colleague and to keep Steve Davis in their thoughts and/or prayers.

There being no further business the meeting was adjourned at 11:58 am.

Respectfully Submitted,

Carrie Speranza, Secretary