



**Minutes of the Virginia Emergency Management Association Board of Directors meeting held
11/13/2019 at the Suntrust Headquarters in Glen Allen VA.**

The meeting was called to order at 10:08 am by President Robert Foresman who presided. In attendance were the following members: Robert Foresman, Jennifer Maul, Will Flagler, Bobby Gelormine, Walter English, Anthony McLean (Region 1), Maribel Street (Region 3), Stephen Owen (Region 4), Jeff Fletcher (Region 7), Linda Lippa (Business/Industry), Nicholas Drauschak (Federal Government), & Bo Keeney (Executive Director – Ex. Officio). Non-Voting Members: Donna Pletch, Gene Stewart, Tim Estes, Bruce Sterling, Andy John. Additional Committee Chairs not previously addressed: Bill Lawson.

Bo Keeney reviewed the association’s conflict of interest, anti-trust, whistleblower and document destruction policies.

Under the Presidents report Robert Foresman commented on association activities, VEMS, meetings with the Keeney Group and the organizations finances.

No report for the 1st VP or 2nd VP

Under the Treasurer’s Report motion Flagler/Maul to accept the following in a block:

- a) to approve the VEMA Financial Summary of Accounts as September 30, 2019 as distributed.
- b) to approve the VEMA Financial Statement as September 30, 2019 as distributed.

Motions considered in a block passed unanimously.

Under the Secretary’s Report motion Gelormine/Flagler to accept the following in a block

- a) to accept the VEMA Executive Board of Directors minutes from the August 8, 2019 meeting as previously distributed.
- b) to accept the VEMA Board of Directors minutes from the August 14, 2019 meeting as previously distributed.
- c) to accept the following as members of VEMA since August 14, 2019:

- **Individual Members:**

Member Name	Effective Date	City	Organizational Members / Notes
Bryan Rock	8/15/2019	Stafford, VA	Stafford County
Robert T Hiltner	8/29/2019	Leesburg, VA	Loudoun County Office of Emergency Management
John Fugman	9/12/2019	Glen Allen, VA	VA Department of Fire Programs
Sean Segerblom	10/7/2019	Yorktown, VA	County of York (Dept of Fire and Life Safety)
Nicholas R Esposito	10/16/2019	Alexandria, VA	Northern Virginia Community College
Teresa Blakeslee	10/18/2019	Williamsburg, VA	EM-Partners, LLC
Michael Boney	10/18/2019	Washington, DC	Federal Emergency Management Association
Vladimir Tamashiro-Loma	10/24/2019	Los Angeles, CA	Team Rubicon
Nicholas Child	10/30/2019	Boston, MA	Massachusetts Dept of Environmental Protection
Chris A Corbin	11/4/2019	Orange, VA	Orange County
<i>James Van de Voorde</i>	<i>9/3/2019</i>	<i>Manassas, VA</i>	<i>RESIGNED - Potomac Facility Consulting, LLC</i>
<i>Scott Hudson</i>	<i>9/24/2019</i>		<i>RESIGNED / RELOCATED TO TEXAS</i>

- **Organizational:**

Member Name	Effective Date	City	Organizational Members / Notes
<i>City of Manassas Park Fire & Rescue</i>	<i>8/13/2019</i>	<i>Manassas Park, VA</i>	<i>Added Keith Nguyen as Voting Member</i>
<i>City of Richmond OEM</i>	<i>8/13/2019</i>	<i>Richmond, VA</i>	<i>Added Bill Lawson as member; removed him from Individual Membership</i>
Culpeper County Emergency Services	8/15/2019	Culpeper, VA	Thomas Dalton
ProSource Technologies	9/18/2019	Coon Rapids, MN	Bob Berens
Rappahannock Emergency Management	11/8/2019		Kevin Williams as voting member
Roanoke County Fire and Rescue	10/16/2019	Roanoke, VA	Dustin Campbell
Radford University	10/29/2019	Radford, VA	Peter McCann

D) to drop the following members from VEMA for non-payment of their 2019-2020 membership dues:

First	Last		Member Type	Drop Reason
Christopher	Baldwin	Pentagon Force Protection Agency (PFPA)	Individual	non-payment
Jamie	Beadle	State Farm Insurance	Individual	non-payment
Thomas	Beasley	Westmoreland County	Individual	non-payment
Freddie	Bizzell	DHS/USCG	Individual	non-payment
Aline	Carr	City Manager's Office, City of Virginia Beach	Individual	non-payment
Joseph	Cosenza	Asurion	Individual	non-payment
Paul	Dill	US Department of Energy NNSA NA-40	Individual	non-payment
Richard	East	Hampton University	Individual	non-payment
Kevin	Flippen	Buckingham County	Individual	non-payment
B. R.	Forbes	NTIA, U.S. Department of Commerce	Individual	non-payment
Katie	Gamble	The Olson Group	Individual	non-payment
Douglas	Gooch	University of Virginia Health System	Individual	non-payment
Samuel	Gray	Fairfax County Fire and Rescue	Individual	non-payment
Tracy	Hanger	City of Hampton	Individual	non-payment
Adrian	Jenkins	Richmond Police Department	Individual	non-payment
Jon	Keller	U.S. Small Business Admin Office of Disaster Assistance	Individual	non-payment
Mimi	Konoza	Alexandria Volunteer Fire Department	Individual	non-payment
Curt	Nellis	Powhatan County	Individual	non-payment
Suzanne	Novak	ERUdyne Inc	Individual	non-payment
Michael	Patterson	National Guard Bureau	Individual	non-payment
Brian	Pierce	VDH	Individual	non-payment
Ted	Plaughter	Sentara RMH Medical Center	Individual	non-payment
John	Prillaman	City of Salem	Individual	non-payment
Michael	Rae	City Of Emporia	Individual	non-payment
Amanda	Reidelbach	VOAD	Individual	non-payment
Candice	Smith	Gloucester County	Individual	non-payment
Brenda	Starkey	City of Salem Fire & EMS Dept	Individual	non-payment
Raymond	White	I-4, LLC	Individual	non-payment
		City of Virginia Beach, Department of Public Utilities	Organizational	non-payment
		Fairfax County, DPWES, Solid Waste Management Program	Organizational	non-payment
		Thomas Nelson Community College	Organizational	non-payment
		George Mason University	State Agency	non-payment
Kelsey	Coffey	Commonwealth of Virginia-Department of State Police	Student	non-payment
Ryan	Fines	Spotsylvania County Fire, Rescue, & Emergency Management	Student	non-payment
Ryan	Grant	Fairfax County Office of Emergency Management	Student	non-payment
James	Jewell		Student	non-payment
Wesley	Michaux	Virginia Air National Guard	Student	non-payment
Eriayle	Walker		Student	non-payment
William	Dent	City of Williamsburg	Individual	retired/resigned
Donald	Green	Chesterfield County Public Schools	Individual	no longer w/ CCPS; bad email
Jason	Malloy		Individual	bad email
Terrence	McGregor			relocated CA
Daniel	Moss			relocated FL

Regina	Richardson	Page County Fire-EMS	Individual	bad email
David	Salot			relocated FL
William	Sammler	NOAA/National Weather Service	Individual	retired/resigned
Jada	Smith	Richmond Regional Planning District Commission	Student	no longer in EM
		Cox Communications	Organizational	bad email - reaching out to others on membership
		Virginia Commonwealth University	Organizational	bad email - reaching out to others on membership

Motions considered in a block passed unanimously.

Under the Executive Directors report Bo Keeney commented on a variety of membership issues; including but not limited to membership recruitment, retention, membership certificates, and a new VEMA membership brochure. He noted that the Keeney Group staff has developed a new membership certificate for membership committee to use. Additionally he commented on the VEMS 2020 conference. He noted that the VEMS committee had expressed concern over the number of exhibit booths in the past. Bo surveyed 22+ other state emergency management associations and found that Virginia has the greatest number of vendors and sponsors compared to any other state. As such a new benchmark has been established that shows Virginia is the national leader for state emergency management association vendors at a conference. The 2020 conference planning is well under way with 8-10 vendors already secured, 3 sponsorships and a number of attendees registered. Additionally Bo commented on the continued monthly board briefs, the VEMA bi-monthly newsletters and other association activities. Finally he noted that some members of the VEMA Board expressed concerns over the Keeney Group services. Bo provided the concerns/questions presented to the Keeney Group and the corresponding answers. Overall the Keeney Group was able to accommodate and address every question or concerns brought forth by VEMA. Additionally the Keeney Group was able to provide information related to other concerns that showed no justifiable concern exists.

Under Committee Reports the following were presented:

- a) Conference Committee (Jennifer Maul)
 - a. Some registrations have come in. The committee will soon begin advertising the top 10 VEMS offerings. Golf registration is open and the committee is working on additional social offerings. There were 62 proposals received for VEMS 2020. VEMS will offer approximately 40 breakouts this year.
- b) Legislative Committee (Brian Misner and Bill Lawson)
 - a. They have renewed the agreement with Hunton, Andrews and Kurth. The committee has begun discussions with legislative aides who serve legislators on public safety committees to increase education surrounding the emergency management profession. The committee will meet again in December.
- c) Audit Committee (Sherri Laffoon)
 - a. The committee has met and reviewed September and October financials and found everything to be in order.
- d) Constitution / By-Laws Committee (Jeff Fletcher)
 - a. The committee has met and presented a bylaws proposal that will be addressed under new business. Additionally the committee met to discuss the possibility of a bylaws change related to the number of annual business meetings per year. It was found that no change is needed at this time.
- e) Scholarship Committee (Benjamin Ruppert)
 - a. No report
- f) Membership & Marketing Committee (Danielle Progen)
 - a. No report
- g) Awards & Citations Committee (Jonathan Simmons)
 - a. No report
- h) Certification Committee (Michael Pruitt)
 - a. No report
- i) Nominations Committee (Walter English)
 - a. No action as of this time. The committee will begin to look at the call for nominations in the near future.
- j) VEMA Representative for National Weather Services' Storm Ready Board (Robert Foresman)
 - a. No report
- k) Professional Development (Ad-Hoc) (TBD)
 - a. No report
- l) Virginia Representative for EMS (Robert Foresman)
 - a. No report

Under the Regional Committee Reports the following were presented:

- 1) Anthony McLean and Benjamin Ruppert - Region 1 (State EM)
 - a. Suntrust exercise recently completed in October. Colonial Heights exercises coming up next.
- 2) Matt Embrey and Woody Brown - Region 2 (State EM)
 - a. No report
- 3) Maribel Street and Paul Helmuth - Region 3 (State EM)
 - a. VCU state mandated shelter review recently took place. Looking at some additional table top exercises in the near future.
- 4) Stephen Owen-Region 4 (State EM)
 - a. No report
- 5) Danielle Progen and Steven Pyle- Region 5 (State EM)
 - a. No report
- 6) Neal Turner and Tim Duffer - Region 6 (State EM)
 - a. No report
- 7) Jeff Fletcher and Kelly Myers - Region 7 (State EM)
 - a. No report

Under Caucus/Other Reports the following were presented:

- 1) Institutions of Higher Education (Jared Hoernig)
 - a. No report
- 2) Student Representative (Johnathan Wheeler)
 - a. No report
- 3) VOAD (Vacant)
 - a. VEMA recently met with VOAD to discuss the possibility of VOAD establishing themselves as a caucus underneath VEMA to provide VOAD some additional structure and assistance.
- 4) Linda Lippa- Business/Industry
 - a. Wants additional information as to how private industry can work with the EM community. Additionally wanted to know if there's any option for private industry EM's to work towards some sort of certification.
- 5) Nicholas Drauschak- Federal Government
 - a. The federal government is looking at new priorities such as infrastructure and cyber security.
- 6) Ruth Reich- Military Affairs
 - a. No report
- 7) Michelle Oblinsky- VDEM
 - a. VDEM is hoping to move into their new facility within the next few weeks. Additionally VDEM has been working on providing regional forums to provide constant communication at a grassroots level.

Under unfinished business the board discussed the continued need to address membership from region 4. The board will continue to work towards increasing membership from this region.

Under New Business the following was discussed.

- a) IHE Scholarship Request
 - o It was determined that the IHE members can already apply for scholarships under the current format. The Scholarship committee will look at the possibility of adding IHE members to eligible entities under the Grace Tessler scholarship
- b) Bylaws Proposal – New Membership Category Affiliate Membership –
 - o Motion on behalf of the membership committee that the VEMA Board of Directors adopt the following addition to Article 1 – Membership, Section 2 – Membership Categories to the Virginia Emergency Management Association By-Laws and present it to the general membership at the next meeting:
 - Affiliate Membership: Any group, corporate entity, or business that desires membership and affiliation with the Virginia Emergency Management Association (VEMA) may be afforded an Affiliate Membership. Affiliate membership fees shall not be less than two hundred fifty dollars (\$250.00) per fiscal year. Any employees or associates of the Affiliate member organization may concurrently maintain another valid membership type resulting in said employees or associates benefiting from the specific rights and privileges afforded by that membership category. An Affiliate member organization will be offered the following benefits: Early Exhibit Hall registration (one [1] month prior to general Exhibit Hall registration); one (1) promotional email or distribution of literature

per fiscal year by VEMA to the general membership; a twenty-five percent (25%) discount on all advertisements in the VEMA Newsletter; and an Affiliate's organizational logo and brief company profile on a dedicated page on the VEMA website. An Affiliate member organization has no vote or voice during elections or on any matters brought before the membership. An Affiliate member organization cannot serve as a member of the Board of Directors, any committee, or hold elected or appointed office.

- Motion passed unanimously.
- c) Recording General Sessions at VEMS
 - The board discussed the possibility of recording general sessions at VEMS. Ultimately the board decided that they should continue to examine the possibility of recording lectures on a trial basis and making them available for free as a trial run during 2020.

There being no further business the meeting was adjourned at 11:58 am

Respectfully Submitted,

Bobby Gelormine
Secretary